

Caroline County Sheriff's Office

2018-2019 Vehicle Towing Bid Proposal

The Caroline County Sheriff's Office (CCSO) is requesting a bid be made for the towing of any vehicles owned, seized, collected for evidence or examination, or operated by the Caroline County Sheriff's Office. The tow company must be located within Caroline County. The period of this purchase agreement will start on July 1, 2018 and will expire on June 30, 2019, unless an express intention to extend the term is entered into via a written agreement of both parties.

Interested parties must complete the attached bid and bidder information sheet. This completed bid proposal may be mailed to P.O. Box 39, Bowling Green, VA 22427 or hand delivered to the Caroline County Sheriff's Office located at 118 Courthouse Lane, Bowling Green, VA 22427. All proposals must be received, not postmarked, by June 28, 2018 at 3:00 PM and must be sealed in an envelope marked "TOWING BID 2018/2019". Late or incomplete bid proposals will be disqualified. The bids will be opened publicly on June 28, 2018 at 3:30 PM at 118 Courthouse Lane. The public is invited to the opening of sealed bids. The Caroline County Sheriff's Office reserves the right to award an agreement based on criteria other than price alone. The Caroline County Sheriff's Office also reserves the right to award multiple purchasing agreements for one or more of the services listed.

Should you have any questions, please contact Captain A. W. Lambert at (804) 633-1125.

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Bid Sheet

Company Name:	
Physical Address:	
Mailing Address:	
Phone Number:	
Fax Number:	
Contact Person:	

BID AMOUNTS

- **Flat Rate** for towing services performed within Caroline County.
(This is to include both day & night operations, and regardless of total miles)

Flat Rate: \$.

- **Rate per mile (one way)** for towing services performed outside of Caroline County.
(This is in addition to the flat rate charged for towing within the county lines and starts upon crossing the County line)

Examples:

1. A vehicle is located 10 miles beyond the county line. The fee would be as follows:
Flat Fee (in County) + 10 x (out of county mileage rate) = Total Fee
2. A vehicle is located in the County but must be towed 20 miles beyond the County line. The Fee would be as follows:
Flat Fee (in County) + 20 x (out of county mileage rate) = Total Fee

Mileage Rate beyond the County line: \$ per mile

These prices are valid for the towing of any vehicles owned, seized, collected for evidence or examination, or operated by the Caroline County Sheriff's Office. The period of this purchase agreement will start on July 1, 2018 and will expire on June 30, 2019, unless an express intention to extend the term is entered into via a written agreement of both parties.